



bramhall fuel terminal

MAINTENANCE SUPERVISOR JOB DESCRIPTION

Issue date: August 2017

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1.0 PURPOSE

This job description details the responsibilities of the Maintenance Supervisor at Bramhall Fuel Terminal. The position works daytime hours and is a member of the Site management team, reporting to the Terminal Manager.

2.0 PRIMARY PURPOSE OF ROLE

Plan and co-ordinate all Terminal maintenance work: planned, reactive, modifications, outages and projects, in order to ensure compliance to statutory, business and client requirements and deliver safe, efficient and continuous operation of the Terminal.

3.0 MAJOR DUTIES

In line with px and client requirements, lead the planning, co-ordination & delivery of all planned and reactive maintenance work, modifications, outages & projects at the Terminal. Engage & manage contractors & staff to complete required work. Liaise with operational staff to enable work scheduling.

Ensure effective documentation & systems maintenance of all E&M activities. Administration of the MMS (Q4), the asset register & critical spares list.

Provide engineering & maintenance guidance and support for all major terminal events/incidents including: commissioning, outage, plant shut down, unplanned & planned events, incidents & projects. Liaise internally & externally to agree project schedules & required E&M support.

Ensure compliance with all relevant legislation, such as: PSSR, DSEAR, PUWER & LOLER. Support the development & delivery of the Terminal engineering & maintenance philosophy, standards, policies, procedures and systems. Meet performance measures, deliver statutory & management reporting.

Champion continuous E&M improvements & Management Of Change. Complete audits, surveys & monitoring processes to monitor effectiveness.

Lead & manage assigned personnel. Supervise, develop, manage welfare & effectiveness.

Effectively plan, justify & control assigned capital & revenue budgets and associated projects. Support and deliver outcomes from cross business strategy groups ensuring technical knowledge is shared.

As required, deputise for other terminal personnel.

Complete required training to enable safe, competent completion of job role responsibilities.

As required, provide out of hours and emergency call out support.

N.B. Additional responsibilities may be undertaken, dependent upon business need.